

**BY ORDER OF THE COMMANDER  
AIR MOBILITY COMMAND**



**AIR FORCE INSTRUCTION 11-209**

**AIR MOBILITY COMMAND  
Supplement 1**

**1 JUNE 1999**

***Flying Operations***

**AIR FORCE PARTICIPATION IN AERIAL  
EVENTS**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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OPR: HQ AMC/DOOO  
(Capt David D. Banholzer)  
Supersedes AFI 11-209, AMCS1, 15 March 1996

Certified by: HQ AMC/DOO  
(Col Charles C. Duell)  
Pages: 17  
Distribution: F

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This publication supplements AFI 11-209, *Air Force Participation in Aerial Events*, 1 October 1998, as follows: (This supplement applies to Air Force Reserve Associate units, but does not apply to Air National Guard or non-associate Air Force Reserve units. Send comments and suggested improvements on AF Form 847, **Recommendation for Change of Publication**, through channels to HQ AMC/DOOO, 402 Scott Dr, Unit 3A1, Scott AFB IL 62225-5302. The use of the name or mark of any specific manufacturer, commercial product, commodity, or service in this publication does not imply endorsement by the Air Force.) The reporting requirements in this supplement are exempt from licensing in accordance with paragraph 2.11.12 of AFI 37-124, *The Information Collections and Reports Management Program; Controlling Internal, Public, and Interagency Air Force Information Collections*.

3. AMC static displays and aerial demonstrations are important as these missions come under the scrutiny of the public, senior officers, and foreign military or civilian dignitaries. One aircraft and crew can greatly enhance or seriously damage AMC's professional image. Consequently, all people participating in these missions must work hard to make them go well. Aircraft security and mishap prevention are major considerations when planning and conducting public display missions. The number and type of aircraft involved may vary greatly from one mission to the next, so there is no standard technique or procedure to apply to every static display or aerial event. However, the following information and guidance will assist commanders to plan and execute professional and safe missions. Units must ensure airfields transited comply with the Airfield Suitability and Restrictions Report. Airlift and tanker groups not associated with a parent wing are authorized to approve events specified for wing/CC approval. Groups must still coordinate, as appropriate, with the host wing for on-base activities. Refer to AFI 35-201, *Community Relations*, for additional guidance on public and military events.

3.1. The AMC Chief of Public Affairs (HQ AMC/PA) coordinates requests for AMC participation in public events. AMC/PA provides the AMC Tanker Airlift Control Center (TACC) with information on civilian and military events approved for participation, the type of aircraft requested, and the extent of

participation authorized. Subsequently, the TACC Director of Mobility Management (TACC/XOB) coordinates validated public display and flyover requests with AMC flying units and forwards this information to HQ AMC/PA.

3.3.1. (Added) Units will keep records of their participation in events approved at the Wing commander level and provide info copy to HQ AMC/PA/DO. Wing commanders may approve the following events for their wing-assigned aircraft:

USAFA flyover.

Flyover of wing-assigned aircraft at any on-base installation (installation owned, leased, or operated by the DoD such as a base, camp, fort, post, reservation, school, ship, station, terminal facility, etc.) in support of events approved for AMC participation.

Static display of wing-assigned aircraft at any on-base installation.

3.5. AMC TACC/XOB will solicit unit support as required.

3.11. Units will ensure aircraft and equipment placed on static display are made safe according to 7.7.3 (Added)(AMC).

3.16. Units participating in aerial events will ensure aerial event activities, identified in AFI 11-209, Attachment 1, are coordinated with the FAA through the regional Air Force representative.

4. AMC flyovers require on-scene ground supervision. This may be provided by an AMC supervisor or designated flyover coordinator. One of his/her responsibilities is to deconflict flyovers with all other aircraft (civilian and military) that may be participating in the event. The following definitions apply:

4.1. (Added) AMC supervisor—AMC rated officer certified/qualified by the unit operations group commander.

4.2. (Added) Flyover coordinator—Individual with rated military service and sufficient experience to ensure safe operations. In all cases, the AMC unit supporting the event is responsible for ensuring proper supervision and radio communication. When participating in an event approved for AMC participation, the flyover mission will be briefed to the wing commander and approved by the wing commander or higher as appropriate.

4.3. (Added) Flyover requests at locations that cause significant difficulty in providing an Air Force ground supervisor must be evaluated on a case-by-case basis by the wing commander and addressed in the flyover ORM, as required.

4.4. (Added) Flyover of the Air Force Academy will be performed in accordance with USAFA guidance or DoD FLIP AP/1. Minimum altitude will be 500 feet AGL. A USAFA supervisor may substitute for an AMC supervisor during USAFA flyovers.

6.1.1. (Added) Unit commanders must ensure aircraft placed on static display present the best image possible for AMC.

6.1.2. (Added) Classified equipment or information will not be displayed or discussed unless directed by AMC headquarters or higher authority.

6.1.3. (Added) Every attempt will be made to identify and eliminate potential ground hazards that could result in injuries to the viewing public or result in property damage.

6.1.4. (Added) For AMC-hosted aerial events, the unit project officer should coordinate with each aircraft's home station for procedures to safely display non-AMC aircraft. Based on the local threat assessment, AMC wing commanders will determine the degree of public access to the aircraft display (i.e., whether the static display is open or closed).

6.2.1. (Added) AMC flyover profiles will normally be straight and level, single-ship passes conducted as follows:

6.2.1.1. Two-Pass Maximum. Use good judgment when determining the number of passes. In some situations, such as a base open house, two passes may be appropriate. Two passes (for example, a low speed pass in landing configuration and a high speed clean pass) may be needed to adequately narrate the show. However, in other situations, such as a base retreat, it may be prudent to perform only a single pass. Coordinate closely with flyover officials.

6.2.1.2. Within flight manual procedures and limitations. Maximum bank angle while aligning for the flyover or departing the area will be 30 degrees.

6.2.1.3. According to published traffic pattern procedures. The axis of aircraft approach and departure must be along a designated show-line. Flyovers will normally be planned over the active runway if available. Any deviation must be approved by the wing commander.

6.2.1.4. The approach for the flyover will be a normal glide path descent and the departure will be a normal climb out attitude (for KC 135 and KC10, do not exceed pitch attitude as displayed by the command bars).

6.2.1.5. Wing commanders may approve C-130/C-141/C-17/C-5 VFR arrival and pitchout using a maximum of 45 degrees of bank IAW applicable operating instructions.

6.2.1.6. Within published operations plans, Federal Aviation Administration (FAA), military, and airfield regulations.

6.2.2. (Added) Multiple aircraft and dissimilar aircraft flyovers. The following restrictions apply in addition to those in paragraph 6.2.1.

6.2.2.1. Not be closer than 1 nautical mile (NM) in trail of other flyover aircraft.

6.2.2.2. If available, be under radar control or monitor.

6.2.3. (Added) All units will confirm with flyover points of contact that applicable federal aviation regulations waivers (speed and altitude) have been obtained from the local flight standards district office (FSDO) before accomplishing any flyovers at less than 1000 feet above the highest obstacle and airspeeds greater than traffic pattern, arrival, and departure airspeeds.

6.2.4. (Added) HQ AMC/DO must approve all flyovers and demonstrations other than single ship (greater than 1 NM spacing), straight and level, on-base flyovers. This includes, but is not limited to, formation flyovers, airdrop demonstrations, and aircraft capability demonstrations.

6.2.5. (Added) Wing commanders may authorize practice flights of HQ AMC/DO approved profiles.

6.6. HQ AMC/SV validates eligibility for memorial or funeral flyovers. Contact HQ AMC/SVX/DOO for assistance in obtaining approval from HQ USAF/XO. HQ AMC/SVX obtains approval from AFOC for funeral flyovers over the civilian domain.

**6.8. (Added) Request Procedures.** Requests for AMC aircraft participation at eligible events not requiring MAJCOM approval may be worked directly by units. Requests for AMC aircraft participation

in events requiring MAJCOM approval (i.e. off-base static displays not previously approved by SAF/PA) will be sent via message or letter, signed by the wing commander, to HQ AMC/PA with info to TACC/XOB not later than 30 days prior to the event. Units hosting an Aerial Event will submit requests for assistance in obtaining support by other aircraft (or parachute team), participation from other Air Force commands, other military services, or foreign countries to HQ AMC/PA not later than 60 days prior to the event.

#### 6.8.1. On-Base Events:

6.8.1.1. Annually, AMC/PA will advise units wishing to host airshows and/or open houses, via message, to submit requests for open house/air show participation and aircraft demonstrations from AMC, other Air Force commands, and other military services to HQ AMC/PA. The request information is validated in accordance with paragraph 3.2 and AMC policy, consolidated, and provided to applicable organizations. Units should follow up directly with organizations possessing requested aircraft for specific support. Follow-up requests that require additional MAJCOM approval should be submitted to HQ AMC/PA not later than 30 days prior to the event.

6.8.1.2. Civilian aerial demonstrations at AMC base open houses/air shows are approved by HQ AMC/PA. Submit requests by message to AMC headquarters not later than 30 days before the event.

6.8.2. Off-Base Events. Requests for military aircraft participation at off-base events requiring MAJCOM or higher approval must be submitted a minimum of 30 days before the event. The event organizer of an off-base event must submit a DD Form 2535, **Request for Military Aerial Support**, to SAF/PA in order to make the event eligible for DoD participation. (Exception: HQ AMC/PA may approve an event specifically requesting only an AMC aircraft for static display).

**6.9. (Added) Request Format.** Requests for participation in aerial events must be submitted a minimum of 30 days prior to the event.

6.9.1. Hosting an event. All requests to host a static display, flyover, and/or aircraft demonstration should conform to the following format:

6.9.1.1. Name and brief description of event.

6.9.1.2. Place, date, and time of event.

6.9.1.3. Organization responsible for conduct of event.

6.9.1.4. Name, rank, organization/functional address symbol (FAS), and telephone number of project officer.

6.9.1.5. Runway length, width, and weight bearing capacity, as applicable for static display.

6.9.1.6. Taxiway width and load bearing capacity from both ends of the runway to display area to be used.

6.9.1.7. Number and type of participating aircraft.

6.9.1.8. Number and type of aircraft, holding patterns, altitudes and timing, flyover route, and departure procedure for each individual mission or event (flyover).

6.9.1.9. Type of demonstration or flyover desired (individual flyover, multi-aircraft flyover, aircraft demonstration, etc.).

6.9.1.10. Dates and times of arrival and departure of participating aircraft.

6.9.1.11. Communications and control procedures.

- 6.9.1.12. List of materials and/or number and organization of personnel to be air dropped, if applicable.
- 6.9.1.13. Availability of appropriate aircraft to provide transportation of the jump team, if applicable. (See DoD 4515.13-R, *Air Transportation Eligibility*, for authority to provide transportation.)
- 6.9.1.14. What level of staff supervision will sponsor the aircrew or jump team and pre-mission briefing, monitor weather conditions, and approve the planned jump zone.
- 6.9.2. AMC/DO approval for participating in an aerial event. All requests for AMC/DO approval of participation should be submitted as a signed letter from the Wing Commander to the AMC/DO and conform to the following format (see **attachment 6** for sample Wing Commander letters):
  - 6.9.2.1. Name, Date and Location of event.
  - 6.9.2.2. Aircraft involved
  - 6.9.2.3. A brief synopsis of what will take place to include, as applicable: on-scene communications and control procedures, airspeeds and altitudes to be flown, number and type of aircraft, holding patterns, types of formations (similar/dissimilar), and type of airdrop with relation/distance of crowd line to show center/intended point of impact.
  - 6.9.2.4. Overall ORM assessment. Simply state Low, Medium, or High risk category. This locally conducted ORM assessment must include an examination of the items listed in paragraph 6.9.3. Include a copy of this ORM assessment with the Wing Commander's approval request letter to the AMC/DO if the overall ORM assessment is above LOW.
  - 6.9.2.5. Any conditions which have required special attention and steps taken to mitigate any undue hazard.
  - 6.9.2.6. Include copies of any waivers approved or requested for this operation.
- NOTE:** Do not use this request format to request waivers from the AMC/DO. This process simply outlines aerial event approval procedures.
- 6.9.3. Operational Risk Management Assessment. Wing Commanders must review the ORM assessment for all events requiring AMC/DO approval (off-base flyover profile, aerial demonstration profile, etc.) Keep the ORM assessment for any aerial event on file for 1-year following the event. Minimum items to be included in the ORM assessment are listed below:
  - 6.9.3.1. Air traffic density in the area of intended operations.
  - 6.9.3.2. FAA/ATC services in the area of intended operations.
  - 6.9.3.3. Terrain while low level (if applicable).
  - 6.9.3.4. Likelihood of uncontrolled aircraft.
  - 6.9.3.5. Experience and make-up of the crew.
  - 6.9.3.6. The proximity and size of high population areas.
  - 6.9.3.7. Expected bird condition.
  - 6.9.3.8. Formation procedures (if applicable).
  - 6.9.3.9. Dissimilar aircraft/formation (if applicable).
  - 6.9.3.10. Any additional unusual or different activities that should be taken into account.

**NOTE:** All requests should consider the community and public affairs impact, flying hours required to support the event, operational and training requirements, airframe and crew availability, host airfield limitations, AGE availability and compatibility, and security requirements.

**6.10. (Added) Support and Coordination.** Units desiring to support any event may do so provided:

6.10.1. The event has been approved for participation by the Secretary of the Air Force, Office of Public Affairs, Community Relations Division (SAF/PAC); or HQ AMC/PA.

6.10.2. The unit request to support has been sent to TACC/XOB.

6.10.3. TACC/XOB tasks the requesting unit to support, as required.

6.10.4. Units supporting any event in conjunction with training missions flown on O&M/training time should retain a record of training and hours used for 1 year following the event. Airlift units normally support static displays and aerial events in conjunction with TWCF missions provided by the TACC Mobility Management Branch (TACC/XOB). AMC/DO may direct a use of flying training hours to support other than direct support of flying training requirements. Any locally requested use of flying training hours to accomplish other than direct support of training requirements must be approved by the appropriate NAF/CC IAW with applicable directives. Contact TACC or AMC/DOO with problems regarding TACC-tasked missions.

7.3.3. For all flyovers, minimum altitude is 500 feet AGL over a runway or 1000 feet above the highest obstacle within 2000 feet of the aircraft when not over a runway. (EXCEPTION: USAFA Flyovers may be flown at 500 feet AGL)

7.3.5. (Added) For aerial demonstrations of combat capabilities, fly each maneuver no lower than the minimum altitude published in appropriate AMC or multi-command operations series publications.

7.4.1. (Added) Maximum airspeed for flyovers will be 250 KIAS.

7.4.2. (Added) The mission commander will brief the airspeeds for AMC mission aircraft participating in aerial demonstrations in accordance with the approved demonstration profile.

7.6. Do not perform personnel or equipment drops if the flight path of the airdrop aircraft is over or behind spectator stands or congested areas near the drop zone (**EXCEPTION:** high-altitude, low-opening (HALO) parachutist airdrops). If the release point or flight path of the airdrop aircraft is within 100 yards of the viewing stands, cancel the airdrop or adjust the point of impact.

7.7.3. (Added) The following is general guidance for protecting both spectators and AMC resources during static display of AMC aircraft:

7.7.3.1. Remove all electrical power.

7.7.3.2. Display no smoking signs prominently.

7.7.3.3. Deplete fuel load sufficiently to prevent expansion siphoning.

7.7.3.4. Install chocks, ground wires, and engine and pitot tube covers. Ground wires will be secured to prevent tripping hazard.

7.7.3.5. Place barriers and webbing over open access doors not used for spectator entry and exit.

7.7.3.6. Position staircases securely, equip with handrails, and ensure they are free of tripping hazards.

7.7.3.7. Stow all roller conveyors not required for displayed cargo.

**NOTE:** For KC-10, remove or rope off cargo roller conveyors to provide a safe aisle way.

7.7.3.8. Locate fire extinguishers adjacent to the nose of each aircraft.

7.7.3.9. The mission commander will determine if the aircraft must be towed in or out of the display area. When applicable, ensure required towing equipment and qualified tow team personnel are available to support the ground movement.

7.7.3.10. The senior AMC representative on station (wing commander, squadron commander, or aircraft commander) has the authority to establish appropriate guidance for a static display. Availability of equipment and personnel, plus other variables, will determine exact procedures. Wings or squadrons may supplement as necessary to cover other types of displays.

7.7.3.10.1. Aircrew members on all aircraft will pay particular attention that visitors do not tamper with systems and equipment that could result in injury.

7.7.3.10.2. Supporting units will normally furnish static display information signs. If signs are not available, the supporting unit should coordinate with the requester to furnish signs. All signs will be neat, large enough to be readily seen, and prominently positioned for the most effective exposure. The number and size of interior signs are left to the discretion of the supporting unit.

7.7.4. (Added) Aircraft Appearance. Before scheduling an aircraft for public display, the tasked unit will check the candidate aircraft for general appearance; i.e., frayed deck covering, worn decals, exterior and interior cleanliness, etc. Correct all appearance discrepancies prior to departing home station. Aircraft commanders of aircraft picked off in system will check the aircraft's general appearance prior to leaving the last en route station. Aircraft commanders will ensure that their aircraft are clean and presentable prior to the display. At the completion of each display, the aircrew will perform a complete preflight and security inspection of the aircraft.

**7.11. (Added) Nonstandard Operations.** Nonstandard flight configurations or maneuvers will not be performed. In no case will aircrew members respond to on-the-spot requests for changes in the program that would result in the execution of maneuvers not previously approved.

**7.12. (Added) Briefings for Aerial Demonstrations.** The mission commander will present a general briefing to the aircraft commander (if different) and applicable crew members. As a minimum, the briefing will include the following items: (Telephonic briefings are acceptable.)

7.12.1. Weather.

7.12.2. Time hack.

7.12.3. Mission purpose and description of operation.

7.12.4. Order of flight.

7.12.5. Marshaling and taxi route (if applicable).

7.12.6. Takeoff times.

7.12.7. Join-up times, points, and procedures.

7.12.8. Route of flight.

7.12.9. Altitudes.

7.12.10. Airspeeds.

7.12.11. Landing and dispersal procedures.

7.12.12. Communications.

7.12.13. Emergency and abort procedures.

7.12.14. Contact personnel (if applicable).

7.12.15. Separation (Separation between aircraft may vary in accordance with the mission profile; however, adhere to the following minimum separations):

7.12.15.1. Longitudinal—1 NM.

7.12.15.2. Vertical—500 feet, stacked up.

7.12.15.3. Lateral—zero.

7.12.16. Wake Turbulence. Crew members must be aware of the location of, and hazards associated with, wake turbulence. Mission commanders will ensure that all aspects of wake turbulence, to include procedures to minimize its effects, are thoroughly reviewed and briefed.



## Attachment 4 (Added)

## APPROVAL FOR ON-BASE AERIAL EVENTS (AMC)

PROPOSED EVENT	Wing CC	NAF/DO	TACC	HQ AMC
1. USAFA flyover	<b>Approve</b>	Info		Info (PA/DO)
2. Flyover (Single Ship)(note 1)				
AMC only aircraft on base of assignment	<b>Approve</b>	Info		Info (PA/DO)
On military installation other than base of assignment	<b>Approve</b>	Info	Task (as required)	Info (PA/DO)
3. Static display				
AMC only aircraft on base of assignment	<b>Approve</b>			
On military installation other than base of assignment	<b>Approve</b>	Info	Task (as required)	Info (PA/DO)
4. Aircraft demonstration (note 2)	Request	Info	Task (as required)	<b>Approve</b> (DO) Info (PA)
5. Aerial review	Request	Info	Task (as required)	<b>Approve</b> (DO) Coord (PA)
6. Memorial/funeral flyover (note 3)	<b>Approve</b>	Info	Task (as required)	Validates Eligibility (SV)
7. Civilian (military heritage) aircraft aerial demo or static display at an AMC open house	Request	Info		<b>Approve</b> (PA) Coord (DO/SE/JA)

**NOTES:**

1. Includes unit change of aircraft, unit flag retirement ceremonies, annual base open house, but **does not include** change of command or retirement ceremonies.
2. Includes weapons and tactics, assault landing, assault takeoff, container delivery system, equipment drop, helicopter operational demonstration, HALO, parachute jump demonstrations, and jump platform.
3. Contact HQ AMC/SVX/DOO for assistance in obtaining approval from HQ USAF/AFOC. HQ AMC/SVX will validate eligibility and obtain event approval from AFOC (SV).

**SPECIAL NOTES:**

1. Any OCONUS event must have event approval from the theater commander.
2. 375 AW/CC may task all requests for 375 AW aircraft for events approved for AMC participation. Coordinate with HQ AMC/PA/DO. 89 AW/CC may task all requests for 89 AW and 1 HS aircraft for events approved for AMC participation. Coordinate with HQ AMC/PA/DO.

## Attachment 5

## APPROVAL FOR OFF-BASE AERIAL EVENTS (ADDED)(AMC)

PROPOSED EVENT	Wing CC	NAF/DO	TACC	AMC Headquarters	SAF/PA
1. Flyover (note 1)	Request	Info	Task (as required)	<b>Approve</b> (DO) Coord (PA)	<b>Approve event</b>
2. Patriotic holiday flyover (note 2)	Request	Info	Info (XOB)	<b>Approve</b> (DO) Info (PA)	
3. Static display (note 5)	Request	Info	Task (as required)	Approve event (PA) Info (DO)	Info
4. Aircraft capabilities demonstration (note 3)	Request	Info	Task (as required)	<b>Approve</b> (DO) Coord (PA)	<b>Approve event</b>
5. Aerial review	Request	Info	Task (as required)	<b>Approve</b> (DO) Coord (PA)	<b>Approve event</b>
6. Memorial or funeral flyover (note 4)	Request	Info	Task (as required)	<b>Approve</b> (DO) Validate Eligibility (SV)	

**NOTES:**

1. Includes multiple aircraft and dissimilar aircraft flyovers, but **does not include** change of command or retirement ceremonies.
2. Patriotic holidays include Armed Forces Day, Memorial Day, Independence Day, Veterans Day, and National POW/MIA Recognition Day.
3. Includes weapons and tactics, assault landing, assault takeoff, container delivery system, equipment drop, helicopter operational demonstration, HALO, parachute jump demonstrations, and jump platform.
4. Contact HQ AMC/SVX/DOO for assistance in obtaining approval from AFOC. HQ AMC/SV will validate eligibility and obtain event approval from AFOC (SV). DO will be final flyover approval authority.
5. HQ AMC/PA approves event if not previously approved by SAF/PA. Wing CC approves participation.

***SPECIAL NOTES:***

1. Any OCONUS event must have event approval from the theater commander.
2. 375 AW/CC may task all requests for 375 AW aircraft for events approved for AMC participation. Coordinate with HQ AMC/PA/DO. 89 AW/CC may task all requests for 89 AW and 1 HS aircraft for events approved for AMC participation. Coordinate with HQ AMC/PA/DO.

## Attachment 6

## SAMPLE WING COMMANDER'S LETTER - LOW ORM ASSESSMENT, NO WAIVERS



DEPARTMENT OF THE AIR FORCE  
(Your Wing Letterhead Here)

(Date)

MEMORANDUM FOR HQ AMC/DO

FROM: xxx AW/CC  
Unit Address

SUBJECT: Flyover (or Aerial Demonstration) Request for (Event)

1. IAW AFI 11-209/AMC1, I hereby request operational approval of (Event) on (Date) at (Location). (Aircraft Involved) will be involved in this aerial event. This event is on the SAF/PA approved events list (or has been approved by HQ AMC/PA or HQ AMC/SV as appropriate)

2. The profile to be flown includes: (A brief synopsis of what will take place to include (as applicable): on-scene communications and control procedures, airspeeds and altitudes to be flown, number and type of aircraft, holding patterns, timing, types of formations (similar/dissimilar), type of airdrop and relation/distance of crowd line to show center/intended point of impact.)

3. We have conducted an ORM assessment of this event and specifically addressed the items listed in paragraph 6.9.3. of AFI 11-209/AMC 1. The overall ORM assessment was in the **LOW** range. After this thorough review, I find that this operation is planned and will be conducted in a safe manner IAW AFI 11-209, AFI 11-209/AMC 1, and all other applicable directives.

4. The following conditions required special attention:

a. (Any items that required special attention.)

b. We have taken the following steps to mitigate any undue hazard caused by these special circumstances: (Preventative measures applied.)

5. There are no waivers required or requested.

6. Participation in (Event) will enhance the image of Air Mobility Command and the xx AW. My POC for this event is (Name/rank and phone number of wing POC).

Signature

WING COMMANDER'S NAME  
Wing Commander's Rank, USAF  
Commander

## Sample Wing Commander's Letter - Low ORM Assessment, Waiver(s) Included



DEPARTMENT OF THE AIR FORCE  
(Your Wing Letterhead Here)

(Date)

MEMORANDUM FOR HQ AMC/DO

FROM: xxx AW/CC  
Unit Address

SUBJECT: Flyover (or Aerial Demonstration) Request for (Event)

1. IAW AFI 11-209/AMC1, I hereby request operational approval of (Event) on (Date) at (Location). (Aircraft Involved) will be involved in this aerial event. This event is on the SAF/PA approved events list (or has been approved by HQ AMC/PA or HQ AMC/SV as appropriate)

2. The profile to be flown includes: (A brief synopsis of what will take place to include (as applicable): on-scene communications and control procedures, airspeeds and altitudes to be flown, number and type of aircraft, holding patterns, timing, types of formations (similar/dissimilar), type of airdrop and relation/distance of crowd line to show center/intended point of impact.)

3. We have conducted an ORM assessment of this event and specifically addressed the items listed in paragraph 6.9.3. of AFI 11-209/AMC 1. The overall ORM assessment was in the **LOW** range. After this thorough review, I find that this operation is planned and will be conducted in a safe manner IAW AFI 11-209, AFI 11-209/AMC 1, and all other applicable directives.

4. The following conditions required special attention:

a. (Any items that required special attention.)

b. We have taken the following steps to mitigate any undue hazard caused by these special circumstances: (Preventative measures applied.)

5. We have already obtained a waiver from (Waiver Authority) for (Waiver Reason) (Atch 1).

6. Participation in (Event) will enhance the image of Air Mobility Command and the xx AW. My POC for this event is (Name/rank and phone number of wing POC).

Signature

WING COMMANDER'S NAME  
Wing Commander's Rank, USAF  
Commander

Attachment:  
Waiver

## Sample Wing Commander's Letter - Medium/High ORM Assessment, No Waivers



DEPARTMENT OF THE AIR FORCE  
(Your Wing Letterhead Here)

(Date)

MEMORANDUM FOR HQ AMC/DO

FROM: xxx AW/CC  
Unit Address

SUBJECT: Flyover (or Aerial Demonstration) Request for (Event)

1. IAW AFI 11-209/AMC1, I hereby request operational approval of (Event) on (Date) at (Location). (Aircraft Involved) will be involved in this aerial event. This event is on the SAF/PA approved events list (or has been approved by HQ AMC/PA or HQ AMC/SV as appropriate)

2. The profile to be flown includes: (A brief synopsis of what will take place to include (as applicable): on-scene communications and control procedures, airspeeds and altitudes to be flown, number and type of aircraft, holding patterns, timing, types of formations (similar/dissimilar), type of airdrop and relation/distance of crowd line to show center/intended point of impact.)

3. We have conducted an ORM assessment of this event and specifically addressed the items listed in paragraph 6.9.3. of AFI 11-209/AMC 1. The overall ORM assessment was in the (Medium/High) range (Atch 1). After this thorough review, I find that this operation is planned and will be conducted in a safe manner IAW AFI 11-209, AFI 11-209/AMC 1, and all other applicable directives. Even though the ORM assessment was rated (Medium/High), I feel that the (Flyover/Aerial Demonstration) can be conducted in a safe manner by taking the preventative actions listed below in paragraph 4.

4. The following conditions required special attention:

a. (Any items that required special attention.)

b. We have taken the following steps to mitigate any undue hazard caused by these special circumstances: (Preventative measures applied.)

5. There are no waivers required or requested.

6. Participation in (Event) will enhance the image of Air Mobility Command and the xx AW. My POC for this event is (Name/rank and phone number of wing POC).

Signature

WING COMMANDER'S NAME  
Wing Commander's Rank, USAF  
Commander

Attachment:  
ORM Assessment

## Sample Wing Commander's Letter - Medium/High ORM Assessment, Waiver(s) Included



DEPARTMENT OF THE AIR FORCE  
(Your Wing Letterhead Here)

(Date)

MEMORANDUM FOR HQ AMC/DO

FROM: xxx AW/CC  
Unit Address

SUBJECT: Flyover (or Aerial Demonstration) Request for (Event)

1. IAW AFI 11-209/AMC1, I hereby request operational approval of (Event) on (Date) at (Location). (Aircraft Involved) will be involved in this aerial event. This event is on the SAF/PA approved events list (or has been approved by HQ AMC/PA or HQ AMC/SV as appropriate)

2. The profile to be flown includes: (A brief synopsis of what will take place to include (as applicable): on-scene communications and control procedures, airspeeds and altitudes to be flown, number and type of aircraft, holding patterns, timing, types of formations (similar/dissimilar), type of airdrop and relation/distance of crowd line to show center/intended point of impact.)

3. We have conducted an ORM assessment of this event and specifically addressed the items listed in paragraph 6.9.3. of AFI 11-209/AMC 1. The overall ORM assessment was in the (Medium/High) range (Atch 1). After this thorough review, I find that this operation is planned and will be conducted in a safe manner IAW AFI 11-209, AFI 11-209/AMC 1, and all other applicable directives. Even though the ORM assessment was rated (Medium/High), I feel that the (Flyover/Aerial Demonstration) can be conducted in a safe manner by taking the preventative actions listed below in paragraph 4.

4. The following conditions required special attention:

a. (Any items that required special attention.)

b. We have taken the following steps to mitigate any undue hazard caused by these special circumstances: (Preventative measures applied.)

5. We have already obtained a waiver from (Waiver Authority) for (Waiver Reason) (Atch 2).

6. Participation in (Event) will enhance the image of Air Mobility Command and the xx AW. My POC for this event is (Name/rank and phone number of wing POC).

Signature

WING COMMANDER'S NAME  
Wing Commander's Rank, USAF  
Commander

Attachments:

1. ORM Assessment
2. Waiver(s)



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JOHN D. HOPPER, JR., Major General, USAF  
Director of Operations